

# TELFORD AND DISTRICT AMATEUR RADIO SOCIETY

## CONSTITUTION

1. **The Society** shall be known as the TELFORD AND DISTRICT AMATEUR RADIO SOCIETY.
2. **The aims and objectives** of the Society shall be to further the well being of amateur radio and electronics in all aspects.
3. **Membership** shall be open to all persons interested in amateur radio and application for membership to the Society shall be made in writing to the committee. Membership is granted at sole discretion of the committee. The committee shall have the power to grant honorary membership. Similarly the committee may terminate in writing the membership of any class of member whose conduct is proved to their satisfaction to be detrimental to the interests of his fellow members.
4. **The annual subscription** is due from the AGM. The three categories of membership have the following charges.

(a) Ordinary rate	£A
(b) Full-time student rate	£B
(c) Concessionary rate	£C

  - (d) The A, B and C quantities are to be set each year at the AGM. Additional concessions can be made in exceptional circumstances at the discretion of the Treasurer.
  - (e) Members joining part of the way through a year will pay on a pro rata basis.
  - (f) Members shall be reminded of the date for the payment of annual subscriptions by a notice in the newsletter.
5. **An elected Committee** in whom the Society's property shall be vested shall administer the Society's affairs. The Committee will be elected at an Annual General Meeting, and will comprise a Chairman, Vice-Chairman, Secretary, Treasurer, News Editor, Equipment Curator and at least two Ordinary Committee Members. Additional members may be co-opted by the Committee. The duties of these persons shall be as follows.
  - (a) **Chairman**
    - (i) To be responsible for the conduct of general and committee meetings.
    - (ii) The Chairman shall be allowed a casting vote in general meetings and an ordinary vote in committee meetings.
  - (b) **Vice-Chairman**
    - (i) To stand in for the Chairman and vote on those occasions.
    - (ii) To make decisions for the Chairman in his absence.
  - (c) **Secretary**
    - (i) To take minutes of meetings and produce and distribute them as necessary.
    - (ii) To be responsible for dealing with information and correspondence.
  - (d) **Treasurer**
    - (i) To present an audited balance sheet at the Annual General Meeting.
    - (ii) To be responsible to the committee for finances, collecting annual subscriptions and other dues, issuing receipts and keeping the Committee informed of the financial position of the Society when requested.
  - (e) **News Editor**
    - (i) To be responsible for producing a regular Society newsletter.
  - (f) **Equipment Curator**
    - (i) To be responsible for the issuing of and recording of all the Society's radio, test and ancillary equipment, books, tools, etc. and the safe return of all the said equipment in a satisfactory condition.
    - (ii) To report to the committee if any of the equipment is missing or damaged.
  - (g) **Ordinary Committee Members**
    - (i) To assist the officers of the committee as required.
6. **Notice of the Annual General Meeting** shall be given in the Society's Newsletter to be distributed to all members, at least one month prior to the date on which it is to be held. Notices shall be given in this newsletter of the business to be discussed, including the election of the committee and presentation of the balance sheet.
7. **Voting at all meetings** shall be by the show of hands of members only. Simple majorities shall apply in all cases. Proxy votes shall be allowed at the discretion of the committee.
8. **An Extra-ordinary General Meeting** may be called by a 25% of ordinary members or by the Committee.
9. **The minimum number of members** who shall constitute an Annual General Meeting or Extra-Ordinary General Meeting shall be one quarter of the membership.
10. **The constitution may be amended** only at an EGM called for that purpose.
11. **In the event of a decision to wind up the Society**, after the settlement of all outstanding debts, its assets shall be distributed equally amongst those who have been members during that current and the immediately preceding two membership years.